#### **First Touch Presents**

# **ESSENTIAL SALES SKILLS**

# Developing effective selling skills by e-mail, telephone, video call and in person

#### Plus, tips and techniques for working from home

### Is it right for you?

There is constant pressure on developing business and with many different meeting options it is important we develop our selling skills across all forms of communication including the telephone, e-mail, messaging, in person and the ever growing online video call. This workshop will help you with the essential techniques needed to adapt to the "new normal" including how to stay motivated and work effectively from home

## What will you learn?

You will learn how to plan to achieve your targeted sales. We will show you how to adapt your activity to maximise contact time and minimise travel. We demonstrate how to prepare for each call or contact to ensure the best result. We share techniques for cross selling and upselling and key account development. We explore sales skills for inbound and outbound calls and show you how to present yourself in video meetings. You will also learn the key reasons why people buy and how to use the seven-touch strategy to dramatically improve your results

## **The Behaviour of Success**

Understanding need – why people buy How is a sale made? What will influence a "Yes" decision? The seven-touch sales strategy Being organised and staying motivated

#### **The Sales Model**

Customers, prospects, and targets Activity management – Quality, Quantity, Direction Achieving target – a new look

# **The FIRST Principle**

How to open your calls for maximum impact Question, listen, summarise Video calling – when? why? how? How to conduct a video meeting

## **Cross Selling and Upselling**

How to recognise opportunities to increase the value of the conversation. The difference between features and benefits

# **Closing the Sale**

Understanding individual buyer motivation Recognising buying signals Best practice closing strategies

## **Key Account Development**

Working with decision makers and influencers Maximising sales from key accounts The key account matrix

#### **Not Enough Leads?**

Outbound calling
Getting through the gatekeeper
The reason for the call is....
How to keep going when things get tough